

RISK ASSESSMENT FORM

Workplace	Alfriston Primary School	Likelihood (L)	X	Severity (S)
Department		Almost Impossible	1	Insignificant (minor injury, no time off)
Risk Assessor	Tanya Fitzgerald	Unlikely	2	Minor (injury and up to 7 days off)
Room/Area		Possible	3	Moderate (injury causing more than 7 days off)
Activity/Task	Managing Covid-19 in a school setting	Likely	4	Major (death or serious injury)
Date	6 th September 2021	Almost Certain	5	Catastrophic (multiple deaths)
Benefit of activity		Low = 1-8	Medium = 9-14	High = 15-25

This model document was updated on **31st August 2021**.

It is being kept under review as updated guidance is published by the Government and reviews of the impact of COVID-19 by Public Health England.

What are the significant, foreseeable, hazards? (the dangers that can cause harm)		Who is at Risk?	Control measures	Risk Rating			What additional control measures can be put in place to reduce the risk further?	Revised Risk Rating		
				L	S	R		L	S	R
1.	Potential transmission to clinically vulnerable staff and pupils Guidance is available in the Actions for schools during the Coronavirus Outbreak	All members of school community	The school will communicate with parents of clinically vulnerable (CEV) pupils to inform them that all pupils should attend school unless they are one of the very small number of pupils under paediatric or other specialist care and have been advised by their GP or clinician not to attend. Pupils who live with someone who	2	5	10	Conduct an Individual Risk Assessment to help identify any additional action that needs to be taken to mitigate risks for any CEV members of staff	2	5	10

			<p>is CEV should attend school as normal.</p> <p>Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the guidance on protecting people who are CEV from COVID-19.</p> <p>The school will continue to assess the health and safety risks to staff and meet our equality duties.</p> <p>Governors and leaders to pay regard to the wellbeing of all staff including the headteacher.</p> <p>Ensure all staff are provided with an explanation of the proposed measures and are involved in the process.</p>									
2.	Risk of ongoing contamination from pupils and staff	All members of the school community	<p>It is no longer necessary to keep pupils in consistent groups or 'bubbles'. Assemblies can resume and there is no longer a need to make alternative arrangements to avoid mixing at</p>	3	5	15						

			<p>High expectations of how children move around school upheld by all members of staff</p> <p>Any incidents are logged, and the risk assessment is evaluated, and changes made as a result of lessons learned.</p> <p>Reconsider e-safety policies and procedures in light of lessons learned during home learning.</p> <p>Arrange emergency drills as normal to ensure staff are familiar with any changes.</p>							
4.	Risk of transmission between parents and pupils during school drop-off and collection times	All members of the school community	<p>Any parents who have had a positive test or who are displaying symptoms of COVID-19 MUST not attend the school, this will be communicated.</p> <p>Any parents/carers coming inside the school building must wear a face covering when moving around the school. Face coverings can be removed when seated and social distancing can be maintained.</p>	2	5	10				
5.	Risks of possible transmission to pupils who travel to school by dedicated school transport (including statutory provision) or wider public transport	Pupils	<p>Dedicated school transport (including statutory provision)</p> <p>Liaise with the transport hub and check that they are fully aware of the health and safety</p>	2	5	10				

	The Actions for schools during the Coronavirus Outbreak details the framework for transporting pupils to and from schools		procedures. mainstream-transport.cts@eastsussex.gov.uk							
6.	Risk of ongoing contamination from people (staff, parents/carers, visitors, contractors and/or deliveries) coming into school	All members of the school community	<p>Face coverings are no longer advised for staff but they are welcome to wear them if they prefer.</p> <p>When greeting visitors/parents/contractors at reception and escorting them around the school, staff must wear a face covering (unless exempt).</p> <p>Visitors are welcome to visit the school but when entering the school building they must wear a face covering (unless exempt).</p> <p>Any parents/carers, other visitors coming inside the school building must wear a face covering (unless exempt) when moving around the school. Face coverings can be removed when seated and social distancing can be maintained.</p> <p>Ensure contractors, school meal providers, milk providers and fruit providers can fulfil all risk assessment requirements.</p>	2	5	10				

			<p>checked 3 times a day to ensure stock levels are adequate</p> <p>School leaders to inspect daily to ensure good/effective hygiene levels.</p>							
8.	<p>Risk of transmission from pupils and staff who have been in contact with the virus and/or are showing signs of having the virus (a new, continuous cough or a high temperature)</p>	<p>All members of the school community</p>	<p>The PCR test kits sent to schools can be used in the exceptional circumstance that an individual becomes symptomatic and schools believe they may have barriers to accessing testing elsewhere. It is for schools to determine how to prioritise the distribution of their test kits in order to minimise the impact of the virus on the education of their pupils.</p> <p>If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection,</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so.</p>	2	5	10				

9.	Contingency planning	All pupils and staff	Contingency plans are in place and reviewed regularly.	2	2	4			
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Action Plan (when will the above additional control measures be implemented and by whom?)

Action	By Whom?	Deadline	Date Completed

Signature and review

Name of Manager:	Lindsey Hudson	Signature of Manager:	Lindsey Hudson	Date:	6 th Sept 2021
1 st review undertaken on:		Signature of Manager:		Date:	
2 nd review undertaken on:		Signature of Manager:		Date:	
3 rd review undertaken on:		Signature of Manager:		Date:	