

## Covid 19: Addendum to our Parents, Carers & Visitors' Code of Conduct

Approved remotely by Governing Board **4<sup>th</sup> June 2020**

In light of the need for the whole school community to behave differently due to Covid-19, there are new systems and expectations we are required to put in place to support this. The priority at all times is to ensure the highest standards of safety as possible for everyone.

### Expectations of Parents & Carers

We expect parents and carers to support their child and the school by:

- Keeping your child off school if they, or anyone in the household, shows symptoms of Covid-19. Self-isolating for 14 days as a family or until a test comes back negative and letting the school know the results as soon as possible via telephone and a follow up email
- Ensuring only 1 parent/carer drops off/collects your child(ren) to/from the required gate
- Keeping any siblings that are not in school with you at all times (e.g. buggy, holding hands)
- Social distancing from other adults whilst waiting for allocated gate to open – as per government guidance (please do not arrive too early to avoid congregation)
- Not entering the school premises
- Collecting your child **as soon as possible** if called regarding illness/symptoms
- Sticking to the allocated drop off/collection times
- Collecting your child if they are not adhering to NO TOUCHING rule (reminders given prior to this)
- Ensuring your child has the following items everyday
  - A named water bottle with a sports lid
  - A named lunch bag/box which contains items your child can open themselves (unless your child is having a school packed lunch)
  - A fruit snack for morning break that is ready to eat unless your child can peel it themselves
  - A sunhat which is named
- Ensuring that, other than the items above, your child does not bring any items into school or take any items home from school
- Understanding that if your child cannot keep to our important safety plans (see Behaviour Policy addendum), we will need to review whether they can be in school. This will be discussed with you and you may be told to collect your child and they will not be able to return to school until they can be safe.

- Not stopping to speak to staff during drop off or collection. Please contact the office who will pass on any messages.
- Remaining at least 2 metres away from staff members during drop off or collection (there will be markings to indicate this)
- Supporting all staff in their efforts to create an 'as safe as possible' environment
- Reading all letters/messages/emails that are sent home
- Informing the school immediately of any changes to parent/carer and emergency contacts details
- Not gathering at school entrance/exit gates
- Being respectful of the safety of the school's neighbours and other members of the public.

### Expectations of Visitors

We expect visitors to support the safety of the school community by:

- Not coming to the school without an agreed appointment (we are only allowing visitors on to the school site in very exceptional circumstances)
- Keeping away from the school if they, or anyone in the household, shows symptoms of Covid-19
- Following all health and safety expectations set out by the school
- Social distancing from others whilst waiting for the allocated gate to open – as per government guidance (please do not arrive too early to avoid congregation)
- Supporting all staff in their efforts to create an 'as safe as possible' environment
- Being respectful of the safety of the school's neighbours and other members of the public.

Our priority at all times is to ensure the highest standards of safety for everyone and we are really grateful for your help and support with this.