

RISK ASSESSMENT FORM

Workplace	Alfriston Primary School	Likelihood (L)	X	Severity (S)
Department		Almost Impossible	1	Insignificant (minor injury, no time off)
Risk Assessor	Tanya Fitzgerald	Unlikely	2	Minor (injury and up to 7 days off)
Room/Area	Whole School	Possible	3	Moderate (injury causing more than 7 days off)
Activity/Task	The phased re-opening of the school following lockdown	Likely	4	Major (death or serious injury)
Date	18 th May 2020 (updated 5 th June 2020)	Almost Certain	5	Catastrophic (multiple deaths)
Benefit of activity		Low = 1-8	Medium = 9-14	High = 15-25

This document was last updated on 5th June 2020. It is being kept under review as updated guidance is published by the Government.

The [DfE latest documents and guidance webpage](#) is being updated regularly

What are the significant, foreseeable, hazards? (the dangers that can cause harm)		Who is at Risk?	Current control measures (What is already in place/done)	Risk Rating			What additional control measures can be put in place to reduce the risk further?	Revised Risk Rating		
				L	S	R		L	S	R
1.	Potential contamination arising from increased numbers of staff working onsite during the preparation for the phased reopening of school	All members of staff and the key worker / vulnerable pupils currently attending school	<ul style="list-style-type: none"> SLT lead, DSL roles adapted and updated H&S and safeguarding policies & practices during the lockdown period when school was open to limited numbers Tell pupils, parents/carers and any visitors, such as suppliers, not to enter the school if they are displaying any symptoms of coronavirus (following the COVID-19: guidance for households with possible coronavirus infection) 	2	5	10				

2	Increased risk of introducing contamination from pupils and staff returning to school in greater numbers during phased reopening period	All members of the school community	<p>2a – Pupil issues</p> <ul style="list-style-type: none"> Create and staff your temporary teaching groups in line with guidance. Prioritise spaces for critical workers' children and vulnerable pupils in all year groups as they should be encouraged to return. Then pupils in returning year groups should be accommodated in line within the latest DfE guidance for wider opening from 1 June Review the NHS guidance on hand cleaning. Pupils are supervised for regular handwashing for 20 seconds with soap and water at the following times: <ul style="list-style-type: none"> Arrival to school Before & after breaktime Before & after lunchtime Before and after outdoor games or activities Before they leave school at the end of the day Parents advised to apply hand cream to their child/ren's hands as often as possible, when they are at home. This is due to the more frequent daily handwashing required, and so to protect their hands from becoming too sore and chapped, and potentially more exposed to the virus. Remind children regularly not to touch their face with their hands. When they do so they should wash their hands immediately. 	3	5	15	<p>2a – Pupil issues</p> <ul style="list-style-type: none"> SLT will produce individual risk assessments for pupils with EHC plans/SEN attending school. Also shared and discussed with parent/carer before child restarts school. SLT will produce individual risk assessments for pupils attending school where they deem it is necessary. Also shared and discussed with parent/carer before child restarts school. 	2	5	10
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[illegible]

[illegible]

8.	Building Safety risks <ul style="list-style-type: none"> • Fire procedures • Lockdown • Movement for lunch / transitions • Toilets • Security including risk of theft • Data breaches 	All members of the school community	<ul style="list-style-type: none"> • SLT lead identified • SLT on the gate at the start and end of each day. • Follow the Managing School Premises during the coronavirus outbreak https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak • Any incidences are logged and the risk assessment is evaluated and changes made as a result of lessons learned. • Reviews of site safety in the light of windows and doors being open to aid good ventilation. • Reconsider online safety policies and procedures in light of offsite learning and staff access to any sensitive data from home • Share updated fire evacuation information with all staff, as needed. • Share updated fire evacuation information with children, as needed. • Follow revised lunch and break rotas to ensure safe movement around school. • Children to seek permission to use toilets to ensure staff know where children are at all times. • High expectations of how children move around school upheld by all members of staff. 	3	5	15	<ul style="list-style-type: none"> • School to follow (adapted) risk assessment for premises and accessing outside equipment and areas. 	2	5	10
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