

## Covid 19: Addendum to our Parents, Carers & Visitors' Code of Conduct

Approved remotely by Governing Board **4<sup>th</sup> June 2020**

**Updated 16<sup>th</sup> July 2020**

In light of the need for the whole school community to behave differently due to Covid-19, there are new systems and expectations we are required to put in place to support this. The priority at all times is to ensure the highest standards of safety as possible for everyone.

### Expectations of Parents & Carers

We expect parents and carers to support their child and the school by:

- [Book a test](#) for their child should they be showing symptoms of COVID-19 providing details of who they have been in close contact with and then self-isolate in line with current government guidance
- Ensuring only 1 parent/carer drops off/collects your child(ren) to/from the required gate
- Keeping any siblings that are not in school with you at all times (e.g. buggy, holding hands)
- Social distancing from other adults whilst waiting for allocated gate to open – as per government guidance (please do not arrive too early to avoid congregation)
- Not entering the school premises
- Collecting your child **as soon as possible** if called regarding illness/symptoms
- Sticking to the allocated drop off/collection times
- Explaining and reminding your child about the NO TOUCHING rule
- Ensuring your child has the following items everyday
  - A named water bottle with a sports lid
  - A named lunch bag/box which contains items your child can open themselves (unless your child is having a school packed lunch)
  - Sapphire and Emerald Class - Fruit/vegetable snack for morning break (fruit/vegetable snacks will only be provided for Pearl and Ruby Class at present)
  - A sunhat which is named
  - A school book bag (nothing should be attached to the book bag ie. keyrings)
- Ensuring that, other than the items above, your child does not bring any items into school.
- Not stopping to speak to staff during drop off or collection. Please contact the office who will pass on any messages.
- Remaining at least 2 metres away from staff members during drop off or collection.
- Supporting all staff in their efforts to create an 'as safe as possible' environment

- Reading all letters/messages/emails that are sent home
- Checking their child's book bag daily and removing all items apart from reading books and reading record
- Informing the school immediately of any changes to parent/carer and emergency contacts details
- Not gathering at school entrance/exit gates
- Being respectful of the safety of the school's neighbours and other members of the public.

### Expectations of Visitors

We expect visitors to support the safety of the school community by:

- Not coming to the school without an agreed appointment (we are only allowing visitors on to the school site in very exceptional circumstances)
- Keeping away from the school if they, or anyone in the household, shows symptoms of Covid-19
- Following all health and safety expectations set out by the school
- Social distancing from others whilst waiting for the allocated gate to open – as per government guidance (please do not arrive too early to avoid congregation)
- Supporting all staff in their efforts to create an 'as safe as possible' environment
- Being respectful of the safety of the school's neighbours and other members of the public.

Our priority at all times is to ensure the highest standards of safety for everyone and we are really grateful for your help and support with this.